

*****REMINDER*****

Itemized Bill Review Requests

Molina wants to help minimize administrative burden for our providers. In that interest, Molina would like to remind providers of the key requirements when responding to Itemized Bill Review (IBR) requests to help ensure timely and responsive processing of claims.

Hospitals receive instruction on the Explanation of Payment (EOP) when initial claim payment determination requires an IBR. Upon review of the itemized bill, if it is determined that a coding and/or payment adjustment is applicable, the hospital will receive the appropriate claim adjudication and written notification of the outcome of the IBR. Hospitals retain their right to dispute the IBR results.

Requests for an itemized bill will be reflected on the EOP as “Itemized Statement Required for Charge Line Review”. When an IBR is requested, please submit **a new clean claim, with the itemized bill, and applicable medical records as attachments**, including but not limited to the following:

- Admission/Discharge summary
- MD orders
- MD progress notes
- MD consult notes
- OP report
- Procedure notes
- Implant list
- Medication administration record (MAR)
- Imaging/lab studies
- RT setting and Legend/initials for vent management

Please ensure that all the applicable items are included, especially the MAR and the Vent Management details, when appropriate.

REMINDERS:

An IBR is not an appeal. IBRs should **not** be sent to the Appeals and Grievances Department, nor should they be submitted with an Appeals and Grievances Form, as initial payment decision has not been made.

IBR responses should be submitted as an attachment to a new clean claim along with the applicable medical records via the Availity portal at <https://availity.com/molinahealthcare>.

Alternatively, they can be submitted to the appropriate PO Box below.

Molina Healthcare – Medicaid/LTC/SP/Marketplace
PO Box 22812
Long Beach, CA 90801

Molina Healthcare – Medicare
PO Box 22811
Long Beach, CA 90801

If you need further assistance, please contact Molina Healthcare at 855-322-4076.

Thank you for your continued care to our members!

Molina Healthcare of Florida