MHIL QRG: Enhanced Claims Report In Availity

Key Features

- Claims Status (Paid, Denied, In Process)
- Payment Details/Denial Details
- Detailed Remit Comments and Processor Remit Comments where applicable

How To Access

1. Availity Menu Bar **>** Payer Spaces **>** Molina Healthcare
2. Under Payer Spaces **>** Choose Applications Tab **>** Reports Tile
3. Choose "Request Report" option and complete the report request and/or choose "View Reports" option to Access and Download reports
   - **Note**: You will need your TIN and Provider ID
4. You will receive an email when the report is ready. Reports are usually complete in 10 minutes to one hour. Navigate back to the Reports Tile (steps 1–2 above) and choose the option "View Reports" to view the Claims Report
5. If you are ready to View Reports, click View Reports button at the bottom right of the page to be directed to the Reports Viewer screen

Need Help?

For assistance using the Availity Portal, call the Availity Help Desk from 7 a.m. to 7 p.m. Central Time at **(800) 282-4548**.

Thank you for your partnership in member care!